

## CONFERENCE REGISTRATION

For NAFC Membership Information:  
 Call (703) 838-1782 or Visit  
<https://www.trucking.org/national-accounting-finance-council>

IMPORTANT DEADLINES	
<b>Hotel Reservation</b> May 20	<b>Registration Cancellation</b> May 20

Conference Registration includes access to all ATA NAFC Annual Conference activities, including business sessions, educational programs, exhibit hall and NAFC-hosted receptions, breaks and food functions.

### REGISTRATION RATES

Check ONE box:

**NAFC/ATA Member**

- Motor Carrier .....\$600
- Allied .....\$750
- State Trucking Association .....\$600

**Non-Member**

- Motor Carrier .....\$750
- Allied .....\$900

**Submit completed registration with payment information to:**

American Trucking Associations  
 Attn: ATA Registrations  
 PO Box 101360,  
 Arlington, VA 22210  
 Fax: (703) 838-1701



### REQUIRED TO PROCESS REGISTRATION

Name: \_\_\_\_\_

Nickname (for badge): \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Valid attendee email is REQUIRED for registration confirmation email.

\*The confirmation email can only be sent to one email address. If confirmation email should be sent to an email address other than the REQUIRED attendee email above, please provide alternate email below.

\* Send confirmation email to: \_\_\_\_\_

**In Case of Emergency**, please provide contact information.

Full Name: \_\_\_\_\_ Phone: \_\_\_\_\_

### REGISTRATION PAYMENT

Registration will not be processed without payment, and payment cannot be taken over the phone or by email.

Enclosed check made payable to American Trucking Associations

AMEX     MasterCard     Visa    Total amount paid: \$ \_\_\_\_\_

Credit Card number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Signature: \_\_\_\_\_

June 9-11, 2020 | Charlotte Marriott City Center | Charlotte, North Carolina

## CONFERENCE REGISTRATION INSTRUCTIONS

**Online:** Registering online at <https://nafcannual.trucking.org/> is the fastest and easiest way to register for ATA's National Accounting & Finance Council Annual Conference and book your hotel reservation. Once you have successfully registered online, you will receive an email confirmation of your conference registration which includes your hotel reservation link.

**If you need assistance** with your username and password to register online, please call ATA Registrations at (866) 821-3468, Monday - Friday, 8:30am - 5:30pm (EST).

**Program related questions** can be directed to NAFC at (703) 838-1782 or [nafc@trucking.org](mailto:nafc@trucking.org).

**Fax/Mail:** Faxed and mailed registrations should be sent to the address/fax listed below. Faxed/mailed forms take 3-4 business days to process (once received) and must include payment. Once your registration is successfully processed by ATA Registrations, you will receive an email confirmation of your conference registration with your hotel reservation link.

**Payment:** In accordance with credit card processing policies, credit card information cannot be accepted by any ATA staff over the phone or by email, and registration forms will not be processed without payment. All credit card information must be written on the registration form and officially signed by the cardholder for payment to be processed. If you do not feel comfortable transmitting the registration form with your credit card data over fax, you may register online or by mailing your completed form with a check.



**If you require special assistance** to participate or have food allergies, please call (703) 838-1755.

## CANCELLATION & CHANGE INFORMATION

**If you need to make a change to your registration**, send written notification to the address/fax/email below to be received by ATA **no later than May 20**.

**If you need to cancel your meeting registration**, send written notification of cancellation to the address/fax/email below to be received at ATA **no later than May 20**, to receive a **refund less a \$200.00 per person administrative fee**.

**Please send completed registration form and written notifications to:**

ATA Event Services  
PO Box 101360, Arlington, VA 22210  
Fax: (703) 838-1701  
Email: [registrations@trucking.org](mailto:registrations@trucking.org)

**No refunds will be issued for cancellations received after May 20.**

## HOTEL INFORMATION

**The deadline to complete your hotel reservation is May 20.**

Please allow 3-4 business days for registration processing and receipt of email confirmation containing the hotel reservation link.

Charlotte Marriott City Center - \$219 per night (single/double)  
Nightly rate does not include taxes and fees, which are subject to change without notice.

All persons must be 18 years of age or older and registered for ATA's National Accounting & Finance Council (NAFC) Annual Conference to enter the exhibit area, or attend any business sessions or social events. We thank you for your cooperation.

By registering for ATA's NAFC Annual Conference, you consent to be photographed/recorded/videoed and agree to the following statement:

*I hereby grant ATA/NAFC, the irrevocable and unrestricted right to use and publish photographs/videos/audio recordings/likenesses of me in which I may be included for advertising, promotional or any other purpose and in any manner or medium.*